



McMaster Films Risk Assessment

Introduction: This risk assessment outlines the hazards and risks associated with the film club activities offered by McMaster Films and the measures we will take to minimize the risk of harm to children. The purpose of this assessment is to ensure the safety and well-being of the children who attend McMaster Films and to comply with our safeguarding policy.

Activities: The film club activities offered by McMaster Films include, but are not limited to, film making, editing, and movie screenings.

Hazards and Risks:

1. **Trips and Outings:** Children may be taken on trips and outings related to film making. The risks associated with these activities include road traffic accidents, injuries from accidents on the premises and issues relating to the welfare of children.
2. **Equipment:** Children may be using equipment such as cameras, editing software and film-making equipment, which could pose a hazard if not used correctly.
3. **Physical Safety:** Children may be involved in physically demanding activities, such as carrying equipment or setting up equipment, which could lead to injury if not carried out safely.
4. **Child Protection:** There is a risk of harm to children if they are not protected from abuse or exploitation while they are in our care.

Measures to Minimize Risks:

5. **Trips and Outings:** Before any trips or outings are organized, a risk assessment will be carried out to identify any potential hazards and measures will be put in place to minimize the risk of harm. Children will be supervised at all times during trips and outings.
6. **Equipment:** Children will be trained in the use of equipment before they are allowed to use it independently. All equipment will be regularly checked and maintained to ensure it is safe to use.
7. **Physical Safety:** Children will be supervised while they are participating in activities, and they will be taught how to carry out these activities safely.
8. **Child Protection:** All staff and volunteers working with children will receive regular safeguarding training and will be made aware of their responsibilities in protecting children from harm. Any concerns about the welfare of a child will be reported to the relevant authorities in accordance with the law.

Conclusion: This risk assessment is an ongoing process and will be reviewed on a regular basis to ensure that the risks associated with our film club activities are minimized and that the safety and well-being of the children who attend McMaster Films is always our top priority.